

## TEMPLATE FOR A VOLUNTARY TELEWORKING AGREEMENT

Name and Surname:			
ID:		Gender:	
Department:			
Position:			
Date of this Request:			

Dear Mr. Javier Suarez ([JAVIER.SUAREZ@huawei.com](mailto:JAVIER.SUAREZ@huawei.com) HR LR Area),

I, Mrs./Ms. ...., with DNI/NIE ..... , I request HUAWEI TECHNOLOGIES ESPAÑA S.L. to **establish a voluntary Teleworking agreement** under the terms of the Huawei Technologies España S.L. Gender Equality Plan in measure 6.3.3 of the same:

*"May be established Remote work agreements of a voluntary nature to be entered into between the worker and the company with reference to the legislation in force during the term of the plan". **The indicator is:** "Statistics disaggregated by gender of requests granted/rejected" **and the person responsible for execution is:** HR (Human Resources).*

Within the ordinary working day 08:00/09:30 Hours - 17:00/18:30 Hours, the working day I request for the provision of teleworking time is ..... (*Indicate the days or form of the provision of telecommuting time, 1-2-3-4-5 days a week, specific days of the week, etc.*) starting the new teleworking day on (dd/mm/yyyy).

This change will be maintained for an estimated period of (*indicate duration*), or even less if there is a change in the circumstances now occurring, which will be communicated in due course.

Best Regards

In....., at....., of ..... 202

Applicant's signature:	Received HUAWEI TECHNOLOGIES ESPAÑA S.L.: